

SCOPE OF WORK
& INSTRUCTIONS TO BIDDERS

Address 1637 Finchley Dr

Complete the following scope of work:

Item #	Feature	Method	Number	Cost Per ur	COST
1	Front-Left gutter downspout	Gap at bottom termination to receiving black plastic pipe. Fill void at front downspout"gap" at front-left gutter downspout to receiving black plastic pipe (product approval required)			
2	Rear Gutter connection / linear run	Gutter from 90 degree turn from rear Utility room wall to rear yard shed. Re-evaluate this gutter system and propose, implement & warranty solution.			
3	Clogged gutters	Clean-out gutters of debris			
4	Rodents on property	Contract a Pest Extermination Company to trap/remove mice and rats. One year Maintanance Plan to include quarterly dwelling walk-through. Seal-out all rodents by tightly sealing all electrical, mechanical, plumbing and structural holes/gaps from crawlspace and Utility Room to interior. Seal all interior plumbing and mechanical gaps.			
5	Kitchen	Loose shoe-moldings. Verify all shoe moldings & 1/4 round moldings are correctly fastened. Touch-up paint if required.			
6					
7					
8					
9					
10					

Total

Contractors may submit an occupant protection plan on the form provided.

Complete all interior work in a unit in a single day.

Exterior in accordance with all project manual requirements

Addendum#	Date

The undersigned contractor agrees to perform the scope of work for the indicated fee in accordance with applicable regulations and the project manual. The undersigned also certifies that the work will be completed within 60 days of award.

Signature of authorized contractor representative

Contractor Submitting Bid:

Phone:

Start Date:

Completion Date: